

**TOWN OF IVA WATER WORKS**

**WATER AND/OR SEWER SERVICE AGREEMENT**

*Applicant/Owner Information*

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name: \_\_\_\_\_

Phone Number \_\_\_\_\_ (home) \_\_\_\_\_ (cell)

Social Security # \_\_\_\_\_ Tax Identification # \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Driver's License # \_\_\_\_\_

Service Address \_\_\_\_\_

Billing Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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INTEDNED PURPOSE OF WATER AND/OR SEWER SERVICE (please check one of the following)

Residential  Business/Commercial  Industrial  Temporary  OTHER \_\_\_\_\_

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DEPOSIT AND CONNECTION FEE INFORMATION

**All Applicants Must Pay a \$100.00 Non-Refundable User Fee**

- Property Owner (\$25.00 Inside City Limits)
- Property Renter (\$50.00 Inside City Limits)
- Property Owner (\$35.00 Outside City Limits)
- Property Renter (\$60.00 Outside City Limits)

If you currently have an outstanding balance with the Town of Iva, that balance in addition to any applicable late fees and penalties must be paid at the same time the deposit/connect fee is paid.

USER FEEE (non-refundable) \$ 100.00  
COST OF DEPOSIT \$ \_\_\_\_\_  
OTHER COST \$ \_\_\_\_\_  
TOTAL COST \$ \_\_\_\_\_

Payment Details \_\_\_\_\_

**PLEASE READ AND AGREE TO IMPORTANT INFORMATION**

- This agreement, when signed by the applicant/customer and by the Town of Iva agent, becomes a contract under the town agrees to provide water and/or sewer service to the service location listed. The applicant/customer agrees to be responsible for receipt and payment of the bill for service. All returned bills due to incorrect address does not constitute reasonable excuse for non-payment of water and/or sewer service bill. Bills are due by the 15<sup>th</sup> day of each month. The applicant should call the Town of Iva Water Works Department if bill is not received by the 1<sup>st</sup> of each month
- This applicant/customer understands that a monthly base water and sewer charge will be billed each month, regardless of usage or not. The town reserves the right to discontinue service(s) if the applicant/customer breaches this agreement. If service is involuntary disconnected for cause, the applicant/customer agrees to pay all outstanding bills and an applicable reconnection fee for service to be restored. Additional deposits and late fees may also be required before reconnection.
- It is unlawful for an unauthorized person to tamper with or alter a meter which has been installed for the purpose of measuring water consumption. A person who tampers with a meter can be found guilty of a misdemeanor and fined up to \$1,033.00 for a first offense. For a second offense, the person could be fined up to \$10,000.00 and/or imprisonment.
- The signed agreement shall constitute an agreement between the Town of Iva and the applicant/customer, obligating the applicant/customer to pay for services provided with the prescribed rate schedule, which is variable according to the town's annual budget, and in agreement with the payment schedule. It is the responsibility of the applicant/customer to notify the Town of Iva Water Works of desired disconnection of service and request a refund of the applicable deposits. The deposit, if applicable, will be mailed to the applicant/customer only. All, or a portion, of the customer's deposit may be withheld if there is an outstanding balance owed to the Town of Iva. If the applicant/customer does not notify the Town of Iva Water Works of desired disconnection within three days of known vacancy, all of the deposit will be retained by the Town of Iva. The Town of Iva reserves the right to disconnect water and/or service if bill is past due more than 30 days.

**SERVICE AGREEMENT ADDENDUM**

By signing this agreement for water and/or sewer service, the applicant/customer agrees to pay all costs of collection of the applicant/customer's unpaid bills. The Town of Iva has the right pursuant to the South Carolina Setoff Debt Collection Act to collect any sum due and owed by the applicant/customer through the offset of the applicant's state income tax refund. If the Town of Iva chooses to pursue debts owed by the applicant/customer through the Setoff Debt

Collection Act, the applicant agrees to pay all fees and costs incurred through the Setoff Process, including fees charges by the South Carolina Department of Revenue, the Town of Iva, and the Municipal Association of the South Carolina. If the Town of Iva chooses to pursue debts in another manner other than the Setoff Debt Collection Act, the applicant agrees to pay the costs and fees associated with the selected manner as well.

**PAYMENT FOR SERVICE**

The Town of Iva Water Works bills for service after service has been provided, therefore payment is due when you receive your bill. If charges become past due, a 10% late charge will be added to the service bill and disconnection procedures will begin. If service is disconnected due to non-payment, a \$70.00 reconnection fee and any past due balances must be paid to reconnect service. A security deposit may also be required.

**FEE FOR RETURNED CHECK**

If a check is returned for any reason, the amount of the check and a \$35.00 fee will be required. The check must be cleared within 10 days of notification or the matter will be referred for warrant issuance.

**I HAVE READ AND UNDERSTAND THE CONDITIONS OF THIS AGREEMENT AND AGREE TO ACCEPT THE TERMS STATED.**

Name of Applicant/Customer \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Approved By (Town Agent) \_\_\_\_\_

Date \_\_\_\_ / \_\_\_\_ / \_\_\_\_

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**OFFICE USE ONLY**

Account No. \_\_\_\_\_

Entered By \_\_\_\_\_

COMMENTS: